

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
02 FINANCE
0602 FINANCE
0001 REVENUE & AUDIT

<i>Account Number</i>	<i>2023 Budget</i>	<i>2023 Adj Budget</i>	<i>2023 A&E</i>	<i>2024 Final</i>
0001-02 PERMANENT WAGES	742,086	742,086	742,086	761,300
0001-06 PREMIUM PAY	5,000	9,000	5,000	10,000
Line Item Detail				
1 Premium Pay			10,000.00	
		Line Items Total	10,000.00	
0001-08 LONGEVITY	3,424	3,424	3,424	2,819
0001-11 SHIFT DIFFERENTIAL	540	940	540	1,000
Line Item Detail				
1 Shift Differential			1,000.00	
		Line Items Total	1,000.00	
0001-12 FICA	57,455	57,455	57,455	59,297
Line Item Detail				
1 FICA			59,296.60	
		Line Items Total	59,296.60	
0001-14 PENSION	136,048	136,048	136,048	146,930
Line Item Detail				
1 PMRS			146,930.00	
		Line Items Total	146,930.00	
0001-16 INSURANCE - EMPLOYEE GRP	364,980	364,980	364,980	372,246
Line Item Detail				
1 Insurance			372,246.00	
		Line Items Total	372,246.00	
0001-26 PRINTING	600	600	600	1,200
Line Item Detail				
1 Managed Print			1,200.00	
		Line Items Total	1,200.00	
0001-28 MILEAGE REIMBURSEMENT	125	125	125	125
Line Item Detail				
1 Mileage Reimbursement			125.00	

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Account Number	2023 Budget	2023 Adj Budget	2023 A&E	2024 Final
		Line Items Total		125.00
0001-32 PUBLICATIONS & MEMBERSHIP	2,340	2,340	2,340	2,800
Line Item Detail				
1 PBPMTC Membership Dues				400.00
2 Wolter's Kluwer-CCH Answerconnect Subscription				2,400.00
		Line Items Total		2,800.00
0001-34 TRAINING & PROF. DEVELOP	5,435	5,435	5,435	5,435
Line Item Detail				
1 PBPMTC Conference				5,435.00
		Line Items Total		5,435.00
0001-46 OTHER CONTRACT SERVICES	2,150	2,150	2,150	0
0001-50 OTHER SERVICES & CHARGES	46,278	24,575	46,278	48,428
Line Item Detail				
1 Filing Fees				27,478.00
2 Lexis Nexus Monthly Subscription Fees				2,000.00
3 Personal Property Sales				16,800.00
4 Title Search Services				900.00
5 Stenographer Services				1,250.00
		Line Items Total		48,428.00
0001-68 OPERATING MATERIALS & SUPP	1,500	1,633	1,500	1,000
Line Item Detail				
1 Office Supplies				1,000.00
		Line Items Total		1,000.00
0001-72 EQUIPMENT	1,500	3,171	1,500	300
Line Item Detail				
1 Computer Accesories/ Small Equipment				300.00
		Line Items Total		300.00
0001-90 REFUNDS	350,000	338,824	350,000	275,000
Line Item Detail				

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<i>Line Item Detail</i>					
1 Overpaid CRE, BPT, & BL Refunds				275,000.00	
			Line Items Total	275,000.00	
Total	REVENUE & AUDIT	1,719,461	1,692,786	1,719,461	1,687,880

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
02 FINANCE
0602 FINANCE
0003 FINANCE & BUDGET ADMINISTRATION

<i>Account Number</i>	<i>2023 Budget</i>	<i>2023 Adj Budget</i>	<i>2023 A&E</i>	<i>2024 Final</i>
0003-02 PERMANENT WAGES	439,346	439,346	439,346	525,143
0003-04 TEMPORARY WAGES	0	0	0	17,500
Line Item Detail				
1 Temporary Wages			17,500.00	
		Line Items Total	17,500.00	
0003-08 LONGEVITY	3,194	3,194	3,194	2,056
0003-12 FICA	34,200	34,200	34,200	45,129
Line Item Detail				
1 FICA			45,129.34	
		Line Items Total	45,129.34	
0003-14 PENSION	48,589	48,589	48,589	52,475
Line Item Detail				
1 PMRS			52,475.00	
		Line Items Total	52,475.00	
0003-15 Employee - Health Insurance Opt Out	0	2,127	2,500	2,500
Line Item Detail				
1 Insurance Opt Out			992.00	
		Line Items Total	992.00	
0003-16 INSURANCE - EMPLOYEE GRP	130,350	130,350	130,350	132,945
Line Item Detail				
1 Insurance			132,945.00	
		Line Items Total	132,945.00	
0003-26 PRINTING	268	268	268	285
Line Item Detail				
1 Managed Print			285.00	
		Line Items Total	285.00	
0003-32 PUBLICATIONS & MEMBERSHIP	1,910	2,025	1,910	2,210
Line Item Detail				
1 National Government Finance Officers Assoc.(GFOA)			1,290.00	

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<i>Account Number</i>	<i>2023 Budget</i>	<i>2023 Adj Budget</i>	<i>2023 A&E</i>	<i>2024 Final</i>
<i>Line Item Detail</i>				
2 PA GFOA Membership				450.00
3 NIGP Membership				95.00
4 PAPERS Membership				375.00
		Line Items Total		2,210.00
0003-34 TRAINING & PROF. DEVELOP	12,000	7,156	12,000	25,000
<i>Line Item Detail</i>				
1 GFOA & Other Online Finance or Budgeting Webinars				4,000.00
2 GFOA PA Conference				6,000.00
3 GFOA National Conference				5,000.00
4 ERP Conference				9,000.00
5 PAPERS Pension Certification				1,000.00
		Line Items Total		25,000.00
0003-40 CIVIC EXPENSES	0	49	49	100
<i>Line Item Detail</i>				
1 State of the City Address				100.00
		Line Items Total		100.00
0003-46 OTHER CONTRACT SERVICES	0	231,007	222,332	34,000
<i>Line Item Detail</i>				
1 Financial Advisory Services, C07-000050 for ARPA & Monthly Consulting Services				16,000.00
2 NIZ Electronic Reporting Portal Annual Maintenance				18,000.00
		Line Items Total		34,000.00
0003-50 OTHER SERVICES & CHARGES	20,000	274,520	260,465	278,580
<i>Line Item Detail</i>				
1 County & School Property Taxes for City Owned Rental Properties				18,000.00
2 Stormwater Fee for City-Owned Properties (previously in 000-02-0602-0003-88)				258,580.00
3 PMRS Pension Enrollment Fees				2,000.00
		Line Items Total		278,580.00

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0003 FINANCE & BUDGET ADMINISTRATION

<i>Account Number</i>	<i>2023 Budget</i>	<i>2023 Adj Budget</i>	<i>2023 A&E</i>	<i>2024 Final</i>
0003-68 OPERATING MATERIALS & SUPP	1,100	488	1,100	1,000
<i>Line Item Detail</i>				
1 Office Supplies			1,000.00	
		Line Items Total	1,000.00	
0003-72 EQUIPMENT	0	3,617	3,544	3,950
<i>Line Item Detail</i>				
1 Desk Furniture			3,950.00	
		Line Items Total	3,950.00	
0003-88 INTERFUND TRANSFERS	15,784,301	15,529,781	15,784,301	13,852,873
<i>Line Item Detail</i>				
1 Transfer to Equipment Fund for Lease Payments			875,507.00	
2 Transfer to Equipment Fund for New Fleet Purchases			1,398,900.00	
3 Transfer to Risk Fund for Property & Casualty Program Costs			2,768,322.58	
4 Transfer to Debt Fund for 2024 Debt Payments			8,702,143.26	
*an additional \$67,864 is Transferred from Liquid Fuels				
5 Transfer to Trexler - GF Match for Capital Projects			108,000.00	
		Line Items Total	13,852,872.84	
Total FINANCE & BUDGET ADMINISTRATION	16,475,258	16,706,717	16,944,148	14,975,746

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
02 FINANCE
0602 FINANCE
0004 ACCOUNTING & FINANCIAL MANAGEMENT

<i>Account Number</i>	<i>2023 Budget</i>	<i>2023 Adj Budget</i>	<i>2023 A&E</i>	<i>2024 Final</i>
0004-02 PERMANENT WAGES	632,183	632,183	632,183	646,168
0004-06 PREMIUM PAY	1,900	1,900	912	1,000
Line Item Detail				
1 Premium Pay			1,000.00	
		Line Items Total	1,000.00	
0004-08 LONGEVITY	6,043	6,043	6,043	4,234
0004-12 FICA	48,771	48,771	48,771	49,832
Line Item Detail				
1 FICA			49,832.25	
		Line Items Total	49,832.25	
0004-14 PENSION	87,460	87,460	87,460	94,455
Line Item Detail				
1 PMRS			94,455.00	
		Line Items Total	94,455.00	
0004-16 INSURANCE - EMPLOYEE GRP	234,630	234,630	234,630	239,301
Line Item Detail				
1 Insurance			239,301.00	
		Line Items Total	239,301.00	
0004-26 PRINTING	477	477	385	425
Line Item Detail				
1 Managed Print			425.00	
		Line Items Total	425.00	
0004-28 MILEAGE REIMBURSEMENT	200	200	0	75
Line Item Detail				
1 Mileage Reimbursement			75.00	
		Line Items Total	75.00	
0004-32 PUBLICATIONS & MEMBERSHIP	1,650	1,650	675	875
Line Item Detail				
1 GFOA-PA Annual Memberships			375.00	

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02 FINANCE
0602 FINANCE
0004 ACCOUNTING & FINANCIAL MANAGEMENT

Account Number	2023 Budget	2023 Adj Budget	2023 A&E	2024 Final
Line Item Detail				
2 GFOA National Memberships				300.00
3 CPA License Renewal				200.00
		Line Items Total		875.00
0004-34 TRAINING & PROF. DEVELOP	9,792	9,292	9,792	11,928
Line Item Detail				
1 Government Finance Officers Association - PA (GFOA) Conference				4,528.00
2 PICPA Conference				1,400.00
3 Virtual Accounting Conferences				1,000.00
4 ERP Conference				4,000.00
5 Certified Professional Payroll Membership and Exam				1,000.00
		Line Items Total		11,928.00
0004-42 REPAIRS & MAINTENANCE	386	386	0	300
Line Item Detail				
1 Treasury Safe Repairs and Maintenance				300.00
		Line Items Total		300.00
0004-46 OTHER CONTRACT SERVICES	33,500	33,500	33,500	37,000
Line Item Detail				
1 GFOA- ACFR Submission Fee				1,000.00
2 OPEB Valuation				16,000.00
3 GASB Reports				8,000.00
4 Actuarial Services				12,000.00
		Line Items Total		37,000.00
0004-56 UNIFORMS	0	0	0	720
Line Item Detail				
1 Treasury Jackets				720.00
		Line Items Total		720.00
0004-68 OPERATING MATERIALS & SUPP	1,585	2,076	1,585	1,600
Line Item Detail				

**CITY OF ALLENTOWN
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000 **GENERAL**
02 **FINANCE**
0602 **FINANCE**
0004 **ACCOUNTING & FINANCIAL MANAGEMENT**

<i>Account Number</i>	<i>2023 Budget</i>	<i>2023 Adj Budget</i>	<i>2023 A&E</i>	<i>2024 Final</i>
<i>Line Item Detail</i>				
1 Checks: Payroll, Accounts Payable, Versa Checks, Pension				700.00
2 Office Supplies				300.00
3 Forms: 1099R, 1099 NEC, 1099 MISC, W2				500.00
4 Calendars				100.00
		Line Items Total		1,600.00
0004-72 EQUIPMENT	0	249	0	1,000
<i>Line Item Detail</i>				
1 Computer Accessories				1,000.00
		Line Items Total		1,000.00
Total ACCOUNTING & FINANCIAL MANAGEME	1,058,577	1,058,817	1,055,936	1,088,913

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
02 FINANCE
0602 FINANCE
0005 PROCUREMENT

<i>Account Number</i>	<i>2023 Budget</i>	<i>2023 Adj Budget</i>	<i>2023 A&E</i>	<i>2024 Final</i>
0005-02 PERMANENT WAGES	326,782	326,782	326,782	345,718
0005-08 LONGEVITY	1,182	1,182	1,182	1,442
0005-12 FICA	25,343	25,343	25,343	26,558
Line Item Detail				
1 FICA			26,557.74	
		Line Items Total	26,557.74	
0005-14 PENSION	48,589	48,589	48,589	52,475
Line Item Detail				
1 PMRS			52,475.00	
		Line Items Total	52,475.00	
0005-16 INSURANCE - EMPLOYEE GRP	130,350	130,350	130,350	132,945
Line Item Detail				
1 Insurance			132,945.00	
		Line Items Total	132,945.00	
0005-26 PRINTING	25	25	25	25
Line Item Detail				
1 Managed Print			25.00	
		Line Items Total	25.00	
0005-32 PUBLICATIONS & MEMBERSHIP	1,525	1,735	1,735	1,750
Line Item Detail				
1 PAPPA Dues			75.00	
2 NIGP Agency Dues			575.00	
3 Amazon Prime Business Membership, all General Fund Programs			1,100.00	
		Line Items Total	1,750.00	
0005-34 TRAINING & PROF. DEVELOP	14,412	11,412	14,412	16,280
Line Item Detail				
1 Competency Module: Surplus, Disposal and Closeout			330.00	
2 Specialization Certificate: Technology Procurement			1,250.00	
3 Training Seminars/Webinars Seminars			2,000.00	

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0005 PROCUREMENT

<i>Account Number</i>	<i>2023 Budget</i>	<i>2023 Adj Budget</i>	<i>2023 A&E</i>	<i>2024 Final</i>
<i>Line Item Detail</i>				
4 NIGP Forum			7,000.00	
5 Area II Conference			4,200.00	
6 Professional Training			1,500.00	
		Line Items Total	16,280.00	
0005-50 OTHER SERVICES & CHARGES	200	200	200	200
<i>Line Item Detail</i>				
1 Federally Funded Bid/RFP Advertising			200.00	
		Line Items Total	200.00	
0005-56 UNIFORMS	139	650	139	315
<i>Line Item Detail</i>				
1 Polo Shirts for Purchasing Staff			315.00	
		Line Items Total	315.00	
0005-68 OPERATING MATERIALS & SUPP	2,496	1,733	2,496	1,342
<i>Line Item Detail</i>				
1 Office Supplies			700.00	
2 Air Purifier Filters Estimated Cost			99.76	
3 Water Machine Filters Estimated Cost			98.79	
4 Xboard Magnetic Dry Erase & Cork Board Estimated Cost			66.99	
5 Expo Dry Erase Marker Sets			15.28	
6 Standing Desk			361.25	
		Line Items Total	1,342.07	
0005-72 EQUIPMENT	8,100	8,161	8,100	8,850
<i>Line Item Detail</i>				
1 Keyboards & Mouse Sets			100.00	
2 Overhead Storage, Book Case & Desk Furniture			8,750.00	
		Line Items Total	8,850.00	
Total PROCUREMENT	559,143	556,162	559,353	587,900

**CITY OF ALLENTOWN
PROGRAM BUDGET**

000 GENERAL
02 FINANCE
0602 FINANCE
0006 GENERAL SUPPORT SERVICES

<i>Account Number</i>	<i>2023 Budget</i>	<i>2023 Adj Budget</i>	<i>2023 A&E</i>	<i>2024 Final</i> *
0006-02 PERMANENT WAGES	104,442	104,442	104,442	0
0006-06 PREMIUM PAY	0	97	100	0
0006-08 LONGEVITY	1,274	1,177	1,274	0
0006-12 FICA	8,087	8,087	8,087	0
0006-14 PENSION	19,435	19,435	19,435	0
0006-16 INSURANCE - EMPLOYEE GRP	52,140	52,140	52,140	0
0006-24 POSTAGE & SHIPPING	175,000	114,407	175,000	0
0006-26 PRINTING	74,948	95,909	74,948	0
0006-30 RENTALS	1,500	1,742	1,742	0
0006-42 REPAIRS & MAINTENANCE	7,811	10,805	7,811	0
0006-68 OPERATING MATERIALS & SUPP	60,555	69,055	60,555	0
0006-72 EQUIPMENT	0	36,396	36,396	0
Total GENERAL SUPPORT SERVICES	505,192	513,692	541,930	0

* This program was moved to the Managing Director (IT) department in 2024: 000-07-0604-0003.